

REPORT FOR: **COUNCIL**

Date of Meeting: 25 February 2016

Subject: **Decision taken under Urgency Procedure by Cabinet**

Responsible Officer: Hugh Peart – Monitoring Officer

Exempt: No

Enclosures: Appendix A – Decision taken as a matter of urgency

Section 1 – Summary

This report sets out details of a decision taken under urgency procedure rules by Cabinet since the meeting of the Council on 3 December 2015.

FOR INFORMATION

Section 2 – Report

In accordance with Committee Procedure Rule 46.6 set out in Part 4 of the Council's Constitution, any Executive decisions taken as a matter of urgency are reported to the next available meeting of the Council.

Appendix A sets out decisions taken as a matter of urgency since the Council meeting held on 3 December 2015.

In accordance with the Access to Information Procedure Rules and paragraph 19 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the use of the Special Urgency procedure in relation to Executive decisions is to be reported quarterly to Council.

The Special Urgency procedure has not been used since the last Council meeting on 3 December 2015.

Section 3 – Further Information

Where appropriate, Ward Councillors, outside organisations and interested parties were consulted on individual reports considered by Cabinet, the Leader and Portfolio Holders.

Where decisions were deemed urgent, the agreement of the Chairman of the Overview and Scrutiny Committee was obtained that the decision would not be subject to the call-in procedure.

Section 4 – Financial Implications

As per the individual reports to Cabinet, the Leader and Portfolio Holders.

Ward Councillors notified:	YES
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Section 5 - Contact Details and Background Papers

Contact:

Elaine McEachron, Democratic & Electoral Services Manager

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Background Papers:

Council's Constitution/Portfolio Holder Decision report/Cabinet agenda

Urgent Decisions

The following urgent decisions have been made since Council on 3 December 2015:

Subject	Decision Maker (Portfolio Holder/Leader/Cabinet)	Reason for Urgency
Calculation of Council Tax Base for 2016-2017	Cabinet – 20 January 2016	<p>The Authority had to formally calculate the Council Tax Base for 2016-2017 and pass this information to precepting authorities by 31 January 2016. The tax base has to be set between 1 December 2015 and 31 January 2016.</p> <p>The Tax Base could not be submitted to Cabinet any earlier as its contents were dependent on announcements in the Comprehensive Spending Plan (CSP) and also in the grant settlement. As it was necessary to declare the Council Tax base by the end of January, the Call-in process could seriously prejudice the Council's or the public interest as the Call-in period finished at 5.00 pm on 28 January and the Greater London Authority (GLA) would therefore need to be formally notified of the formal Council Tax Base calculation no later than 5.00 pm on 29 January 2016.</p>